

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

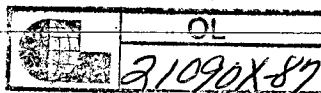
Request for Space

FROM:

Chief, AdminiStaff, ICS

EXTENSION

NO.



DATE

30 November 1987

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. John Ray  
Director of Logistics

2.

ADIL

Action cy sent  
with info cy to RECD

3.

D/K

4.

Brenna

5.

6.

7.

8.

9.

10.

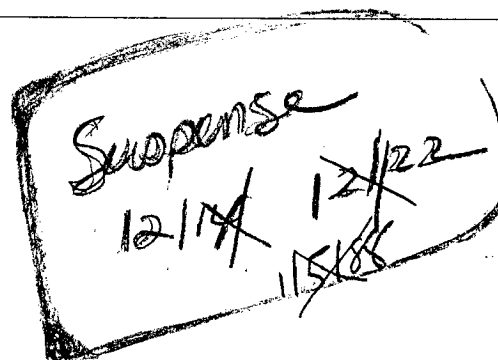
11.

12.

13.

14.

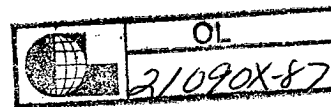
15.



11/19  
1/26 - situation is on hdd  
ck status 26 Feb

took  
care of situation  
via telephone conversation

CONFIDENTIAL

7  
30 October 1987

MEMORANDUM FOR: John Ray  
Director of Logistics

25X1  
FROM:

[Redacted]  
Chief, Administrative Staff  
Intelligence Community Staff

SUBJECT: Room 312 Ames Building

1. The Unauthorized Disclosure Analysis Center (UDAC) Intelligence Community Staff (ICS) was moved in August from Headquarters Building based on a DCI/DDCI space requirement. The move was made quickly and with little opportunity for UDAC's space configuration requirements to be considered. The move was driven by the fact that space had to be found at Headquarters and UDAC was selected as the unit to be moved out of the Headquarters Building. and moved fast.

2. Space was carved out of Ames Building for UDAC. This was done with no consideration being given to UDAC's requirement for a vaulted area nor was thought given to the fact that they would require tempered equipment if located out of Headquarters Building. The square footage of space occupied at Headquarters was the basic factor used to provide space in Ames Building.

3. The need for vaulted space was resolved by temporarily putting UDAC on the 8th floor in Ames until the 3rd floor space could be vaulted. The 3rd floor space is a little less in square footage than what they had at Headquarters. The configuration of the space, on the other hand, is drastically different and is creating an extremely jammed up situation. More importantly UDAC now does not have space to accommodate the employees coming on board to fill two vacant positions.

4. Room 312 Ames which is contiguous to UDAC is vacant. It is requested that Room 312 be allocated to the ICS so that UDAC can have the minimum space necessary to house the employees and equipment needed to carry out its mission.

25X1  
[Redacted]  
Chief, Administrative Staff, ICS

CONFIDENTIAL